

SIKKIM



GOVERNMENT

GAZETTE

**EXTRAORDINARY
PUBLISHED BY AUTHORITY**

Gangtok

Thursday 12th March, 2020

No. 77

**SIKKIM LEGISLATIVE ASSEMBLY SECRETARIAT
SONAM TSHERING MARG, GANGTOK**

No. 125/ADMN/SLAS

Dated: 03.03.2020

NOTIFICATION

WHEREAS, in order to regulate sanctioning and disbursement out of the Discretionary Grants of Speaker, Deputy Speaker, Chairman, Financial Committees of Sikkim Legislative Assembly, the Speaker, Sikkim Legislative Assembly, has deemed it expedient to make certain guidelines;

NOW, THEREFORE, with a view to achieve the above objective, the Speaker, Sikkim Legislative Assembly is hereby pleased to prescribe the following guidelines, namely:-

- (1) All grants shall be made at the discretion of the Speaker/Deputy Speaker/Chairman, Financial Committees, Sikkim Legislative Assembly and under orders by him or her personally in writing;
- (2) the grants may be sanctioned to any person or institution/organization whether within the State or outside the State of Sikkim, if in his/her opinion, such person or institution/organization deserves assistance from public funds;
- (3) the Sanctioning authority is entitled to make customary grants on the occasion of birth, marriage, funeral, religious affairs, festivals and other social events to individuals as per the customs prevalent in the State of Sikkim;
- (4) the Discretionary Grants by virtue of dictionary meaning is set aside for personal consumption of the Authority concerned;
- (5) all the recipients except those to whom payment is made by money order/account payee shall be required to furnish receipts in **Form-I**;
- (6) notwithstanding anything contained in Serial No 5 of this Notification, Receipts/ Voucher shall, as far as possible, be produced for the expenditure bearing the payees' receipts for purpose of audit. In exceptional cases where such voucher cannot be produced/obtained the claim shall be supported with certificate of the

Speaker/Deputy Speaker/Chairman, Financial Committee, Sikkim Legislative Assembly as the case may be that the amount has been actually disbursed to the payee and their address be mentioned in the certificate as per **Form-II**. Further, in case of expenditure incurred as per serial No 4 of this Notification, the Certificate of Expenditure of the concerned authority be submitted;

- (7) the receipts in Form-I or acknowledgements of money orders/account payees/ Form-II from the grantees shall be preserved for inspection at the time of audit;
- (8) the amount of relief or subvention given to an individual/institution shall not exceed Rs. 1,00,000/- Rupees (one lakh) only during a financial year;
- (9) the Discretionary Grants shall be sanctioned on quarterly basis (3 months) which shall be in equal proportion i.e. $\frac{1}{4}$ th of the total amount for every 3 (three) months;
- (10) no Discretionary Grants shall be sanctioned during the enforcement of Model Code of Conduct declared by a Notification by the Election Commission of India in the State of Sikkim;
- (11) the expenditure shall be subject to audit by the Accountant General, Sikkim;

These guidelines shall come into force with immediate effect.

(Dr. Gopal Pd. Dahal), SLASS
SECRETARY
Sikkim Legislative Assembly Secretariat

FORM-I
RECEIPT

Received from Shri/Smt _____ Hon'ble
Speaker/Hon'ble Deputy Speaker/Chairman, Financial Committee, Sikkim
Legislative Assembly an amount of Rs. _____/-
(Rupees _____) only
for _____
(Name of the person/Institution)

as an assistance for _____
(purpose for which grant is released)

Signature
(over revenue stamp affixed)

Date:

FORM-II

RECEIPT

The undersigned had incurred a sum Rs. _____/- Rupees
(_____) only from my Discretionary
Grant to the following Social Organizations/Institutions, Individuals, Mandirs, Gumpas etc during
my official tour. The details are as under:

Sl.No.	Receiver Name & Address	Purpose for which grant is released	Remarks

Signature _____

Name: _____

Designation: _____

Date: _____